

NASARAWA STATE UNIVERSITY, KEFFI

P.M.B. 1022, Keffi, Nasarawa State

**INVITATION TO TENDER FOR THE YEAR 2017 TETFUND ZONAL INTERVENTION
NASARAWA STATE UNIVERSITY, KEFFI**

(A) INTRODUCTION

The Nasarawa State University, Keffi invites interested and qualified contractors to bid for the year 2017 TETFund Zonal Intervention

(B) DESCRIPTION OF PROJECTS

LOTS	PROJECT TITLE	LOCATION
Lot 1	Construction of Two (2) Lavatory	Keffi
Lot 2	Supply of 30-Seater Bus	Keffi

(C) PRE-QUALIFICATION REQUIREMENTS

(a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7.

(b) Evidence of Company Income's Tax Clearance Certificate (TCC) for the last three (3) years valid till 31 December, 2018 with a minimum average turnover of N30m.

(c) Evidence of current Pension Compliance Certificate valid till December, 2018.

(d) Evidence of current Industrial Training Fund (ITF) compliance certificate valid till 31 December, 2018.

(e) Evidence of registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1 /1 /2019 or valid certificate issued by BPP.

(f) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31 December, 2018.

(g) A sworn affidavit disclosing the following:

(i) That no any officer of the relevant Committees of the Nasarawa State University, Keffi or the Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars.

(ii) That none of the Directors has been convicted in any court for any criminal offence including fraud or financial impropriety.

(iii) That the Company is not in receivership, bankrupt or insolvent.

(h) Comprehensive Company Profile indicating technical (Architect, Structural, Mechanical, Electrical Engineers, Builders and Quantity Surveyors) and administrative staff strength, CVs stating phone numbers, academic and professional qualifications including photocopies of certificates and years of experiences of key personnel available for the project. The CVs of each staff should include one passport photograph endorsed by the technical staff and the Chief Executive Officer. The technical staff should be registered with ARCON, COREN, CORBON, and QSRBN respectively.

(i) List of Plants/Equipment with proof of ownership/lease.

(j) Evidence of relevant verifiable experiences on similar projects, minimum of three (3) in Nigeria over the last five (5) years indicating cost, duration of execution, practical completion certificates as well as award letters,

(k) Reference to three (3) major projects giving names, addresses and telephone numbers of contact persons from the client.

(l) A Letter of financial Reference from a reputable Bank and consent to allow for verification with Bankers,

(m) For Motor Vehicle procurement, only companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorized representative should bid for the procurement.

Note:

Failure to provide any of C (a-g) will automatically disqualify the bidder.

(D) COLLECTION OF TENDER DOCUMENTS.

Prospective Contractors are to collect Financial bids from the Registrar, Nasarawa State University, Keffi upon the presentation of receipt of non-refundable fee of N10,000.00 (Ten-Thousand Naira only) payable to Bursary Department.

(E) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two (2) sealed envelopes together in a bigger sealed envelope addressed to the Ag. Vice Chancellor, Nasarawa State University, Keffi, Nasarawa State, and clearly marked with (the name of the project and Lot number). Furthermore, the reverse side of each envelope should have the same name and address of the bidder and drop in the Tenders Box in the office of the Registrar, Nasarawa State University, Keffi not later than **12:00noonon Monday, 11 March, 2019.**

(F) OPENING OF BID DOCUMENTS

(i) The Technical Bids are scheduled to be opened during a public opening ceremony at **12:00 noon on Monday, 11 March, 2019** at Senate Chamber of Nasarawa State University, Keffi. Only the companies that are pre-qualified shall be invited to the opening of the Financial Bids on a later date.

(ii) All prospective contractors are invited to public opening and to bring thereafter relevant original documents for sighting.

(G) GENERAL INFORMATION

(a) Bids must be in English Language and signed by a official authorized by the bidder.

(b) Bids submitted after the deadline for submission would be returned un-opened.

(c) Bidders should not bid for more than two (2) Lots.

(d) All costs will be borne by the bidders.

(e) All pre-qualified bidders will be contacted at a later date for financial bid opening, while bids for un-successful bidders will be returned un-opened.

(f) The Nasarawa State University, Keffi is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED:

A.G. VICE-CHANCELLOR

NASARAWA STATE UNIVERSITY, KEFFI